

ANDREW HILL HIGH SCHOOL
SPECIAL SCHOOL SITE COUNCIL MEETING

Monday, April 8, 2024

Chairperson: Julio Pardo

Room: Big Basin Conference Room @ 4:15 p.m.

Members in attendance: Jose Hernandez (Principal), Gen-Thanh Barretto (Student, Vice Chair), Halina Huynh (Student, Vice Chair), Rachel Sidlauskas (Staff), Vanessa Ferrando (Staff), Paul Moss (Staff), Hong Ha Hoang (Staff), Nick Naughton (Parent), Jessica Noguez (Parent)

Guests: Long Truong (Admin), Thanh Barretto (Admin)

| Speaker | Topic | Notes |
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| Chairman & Principal | 1. Welcome | Meeting call to order at 4:20 PM. |
| Secretary | 2. Roll Call | Absent: Andy Dieu (Student, Vice Chair), Julio Pardo (Chairperson) |
| Chairman | 3. Approve/Amend Agenda | Motion to amend: Jessica Noguez Second by: Rachel Sidlauskas Pass/fail: Unanimous |
| Chairman | 4. Approval Minutes March 2023 | Motion to approve: Halina Huynh Second by: Gen-Thanh Barretto Pass/fail: Unanimous |
| Chairman | 5. Unfinished Business | None |
| Chairman | 6. New Business | <p>A. 2024 - 2025 Budget</p> <p>a. Planned Improvement Sections</p> <p>i. Goal 2 - Graduation Rates (Homeless Youth)</p> <p>1. Graduation Rate of Homeless Youth is 57% compared to 82%</p> <p>2. Homeless Youth Graduation Rates decreased from 66% to 57%</p> <p>ii. Goal 4 - Suspension Rates (Homeless Youth)</p> <p>1. Suspension Rates of Homeless Youth is 8.9% compared to 4.4%</p> <p>2. Suspensions increased from 8% to 8.9%</p> <p>b. LCAP Goal (1 & 2), AH WASC Goal and AH SPSA Goal</p> <p>i. WASC/SPSA Goal 1: Andrew P. Hill High School will improve communication of and reflection on expectations by stakeholders to reduce the percentage of students with Ds and Fs in each semester by at least 3% and increase the graduation rate and college and career readiness rate by 3%. In addition, homeless youth, Students with Disabilities, and Hispanic student's graduation and college and career readiness rates will increase by 5%.</p> <p>ii. Action Steps</p> |

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| | | <ol style="list-style-type: none"> 1. Common Unit Lessons in all 9th and 10th grade classes and access to IB-provided training <ol style="list-style-type: none"> a. Conferences b. TOSA (1 period) 2. Support and train staff through ATL Skills and MYP Personal Project <ol style="list-style-type: none"> a. Toddle b. TOSA (1 period) c. May be changing to providing a tutoring service 3. Structure collaboration to support Legal Practices Academy and Puente Program in Early Warning System data, cross-curricular lesson plans, and activities. <ol style="list-style-type: none"> a. TOSA (1 period) 4. Support low academic self-efficacy of students in their desire to take 2 Diploma Program classes by increasing the number of offered DP <ol style="list-style-type: none"> a. TOSA (1 period) 5. Offer opportunities for Career and College explorations along with increasing self-efficacy via trips, conferences, competitions, career-based projects, tactile modalities, and events (Puente, HOSA, Robotics, Mock Trial, etc.) <ol style="list-style-type: none"> a. HOSA Coordinator (\$2000) 6. Provide students with recovery, acceleration, Special Education courses, career-based and intensive support opportunities after school and during summer school. <ol style="list-style-type: none"> a. \$50 per hour <p>c. LCAP Goal (3), AH WASC Goal and AH SPSA Goal</p> <ol style="list-style-type: none"> i. WASC/SPSA Goal 2: Andrew P. Hill High School will apply Approaches to Learning skills (communication, social, self-management, research, and thinking) to increase College/Career and Graduation rates by at least 5% and decrease Ds and Fs by 5% for English Learners. <ol style="list-style-type: none"> 1. Structure collaboration to support staff in creating cross-curricular units for Emerging English Learners between ELD and Core classes. Develop structural supports for <ol style="list-style-type: none"> a. TOSA (1 period) 2. Provide professional development opportunities for all staff in the complete EL Reclassification process. MTSS TOSA and ELD Coordinator can work with individual departments to incorporate specific support for general education English Learners. |
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| | | <ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> a. Sub Rate \$135 and \$50 per hour timecard 3. Work with QTEL/WestEd to provide professional development for the Math Department. <ul style="list-style-type: none"> a. \$15,000 through the district b. Sub Rate \$135 and \$50 per hour timecard d. LCAP Goal (4, 5, & 6), AH WASC Goal and AH SPSA Goal <ul style="list-style-type: none"> i. WASC/SPSA Goal 3: Andrew P. Hill High School will nurture a sense of community by providing social-emotional, trauma-informed, and mental health awareness and support to increase Panorama survey rates of self-efficacy and sense of belonging by at least 3%, reducing suspension rate by 3%, increasing attendance rate by 3% and reducing chronic absenteeism by 3% annually. In addition, homeless youth, Students with Disabilities, and Hispanic students' sense of belonging, suspension rate, attendance rate, and chronic absenteeism will change by 5% annually. ii. Action Steps <ul style="list-style-type: none"> 1. Maintaining and forming specific student leadership groups: Athletics Council (Athletic Director), Peer Conflict Council (Advisors), Student Equity Council (MTSS), and Interclub Council (Activities Director) to increase the sense of belonging. <ul style="list-style-type: none"> a. Sub Rate \$135 and \$50 per hour timecard b. Student Leadership Conferences 2. Continue developing the 9th-grade transition program (FTP), focusing on social-emotional and skill development. Create a connection from FTP to Opportunity 180 Degree support in 10th grade. <ul style="list-style-type: none"> a. Staff conferences b. Field trips c. Supplies d. Sub Rate \$135 and \$50 per hour timecard 3. Continue defining MTSS Tier 1 expectations of the Falcon Way through school-wide lessons and activities during school/after school to increase the sense of belonging and decrease negative behavior. <ul style="list-style-type: none"> a. Sub Rate \$135 and \$50 per hour timecard 4. The CARE Team, which consists of social workers, school counselors, PCIS, advisors, and CBOs, will continue to |
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| | | <p>support all possible needs. Additional meetings like SSTs may follow CARE Team referrals.</p> <ul style="list-style-type: none"> a. Extra Time \$50 per hour timecard <p>5. Organize mental health awareness events during the school day and after school. Additionally, incorporate mental health awareness into monthly parent meetings and Saturday workshops.</p> <ul style="list-style-type: none"> a. Extra Time \$50 per hour timecard <p>6. Using multimedia services (printed student/parent calendars, marquee, web, phone, email, and online software), students and parents can increase self-management and organization.</p> <ul style="list-style-type: none"> a. Extra Time \$50 per hour timecard <p>e. Money</p> <ul style="list-style-type: none"> i. Had to cut \$48,103 ii. Proposed SPSA <ul style="list-style-type: none"> 1. 5 total release periods - 2. Toddle software for MYP, DP, and CP 3. Student registration 4. Summer School & recovery options 5. QTEL/WestEd training with Math |
| | 7. Reports | <p>A. ASSETS</p> <ul style="list-style-type: none"> a. Community organization SVEF has hired a director b. SVEF director is working on a plan to hire 2 staff to be coordinators for all of East Side Schools c. New Director will bring new Coordinator and meet with me to begin planning for next year <p>B. PRINCIPAL</p> <ul style="list-style-type: none"> a. ILT - Department Chairs monitor progress on WASC goals and overall site expectations. <p>C. APED</p> <ul style="list-style-type: none"> a. QTEL - English and Biology Teachers <ul style="list-style-type: none"> i. Work together and assess common lessons b. Marking Period - April 12, 2024 c. Office Hours (Tier 2 Support) - May 16, 2024 <ul style="list-style-type: none"> i. Invite students and focus on key group - 1D or 1F for MYP d. Counseling/Guidance <ul style="list-style-type: none"> i. Grade Conference - April 17th and April 19th ii. Lunchtime presentations by community colleges iii. Scholarship and Financial Aid information posted on Counseling page e. College Access Programs <ul style="list-style-type: none"> i. Presentations to juniors ii. All groups focused on private school applications iii. FAFSA parent and student support 1/31 (65), 2/29 (23) <ul style="list-style-type: none"> 1. Setting up student and parent user accounts 2. Helping parents know what forms will be needed to complete the application f. Pathway & Programs |

- i. Medical Magnet, Multimedia, and Legal Practices all working on recruitment presentations and attending a state conference
 - ii. Legal Practices
 - 1. Guest speakers from Santa Clara University Law School
 - 2. Field Trips to San Jose Courthouse
 - iii. Medical Magnet
 - 1. Completed 2nd Health Fair
 - 2. State HOSA competition during Spring Break
 - a. Andy Dieu & Noreen Vu placed 1st in their categories and will be going to nationals
 - 3. Field trips to local health organizations & Regional
 - iv. CP - create a plan to put IB requirements for existing courses
 - g. ELPAC
 - i. 87% of EL students have completed the Spring ELPAC
 - ii. Reclassifications have been a focus to target
 - h. ELAC (English Learner Advisory Committee)
 - i. Began at the start of semester 2
 - ii. Coordinated and led by Thanh Barretto
 - iii. Meeting monthly to discuss topics impacting English Learners
 - i. ELL redesignation
 - i. ELD-Sheltered Coordinator
 - 1. Second semester field trip to Academy of Sciences
 - ii. All ELD 3 & 4 will be placed in general education classes
 - iii. ELD 1 & 2 students will stay in Sheltered classes
 - iv. 1 Spanish & 1 Vietnamese Bilingual Para educators
 - v. District support from ELD Subject Area Coordinator
 - vi. Long Term English Learners reclassifications
 - 1. MTSS TOSA will lead this focus
 - a. Preparing for ELPAC
- D. APA
- a. Freshman Transition Program - Planning for 2024 - 2025
 - i. Meeting this week with Sylvandale
 - 1. Are open to reaching out to other feeder schools
 - ii. Work with Social Worker, School Counselor, and Advisors to support
 - iii. Bay Area Tutoring are supporting students
 - iv. Reflect on the year and adjust what went well
 - b. Absenteeism
 - i. Decrease from 84.33% to 84.31% (February to March)
 - 1. 89 + 3 students are in the SARB process to date

- ii. Saturday School has started to clear 1 full day of absences
 - 1. Next date is April 13, 2024
- c. School Climate and Safety
 - i. Recent Years: Facilities - Bathrooms
 - ii. Now we are going to focus on Absenteeism
- d. Student Support Services
 - i. Spring Open House - April 25, 2024
 - 1. Art Show
 - 2. Personal Project Showcase
 - 3. Department Showcase
 - 4. Pops Concert
 - ii. PCIS are actively calling home to students who are ascent
- e. Student Led-Groups
 - i. Athletic Council
 - ii. ASB Senate
 - 1. Support Tier 1 Team
 - iii. Interclub Council
 - 1. Planning May Club Carnival
 - iv. Peer Mediation Group
- f. Construction
 - i. Waiting for next bond measure distribution
 - ii. Process of getting quotes for
 - 1. Baseball Batting Cages: \$14,000
 - 2. Wrestling Mats: \$7,000
 - 3. Wall Pads: \$7,000
 - 4. Dance Floor/Mirrors: \$46,000/\$6,000
 - 5. Moving Library from room 315 to room 501

E. APTS

- a. Wellness and Mental Health Center
 - i. 36 CARE team referrals
 - ii. 94 student walk-ins for January
 - iii. 8 Community-Based Organizations
 - 1. 60 - 69 total students served through a CBO group on a weekly basis in March '24
- b. MTSS Tier 1 - Hope to create a nurturing community to decrease suspensions
 - i. Lead by MTSS Coordinator - Ana Karina Aguilar
 - 1. Develop Falcon Way Lesson
 - a. Words Matter
 - ii. Falcon Way Shout Outs
 - 1. 120 Falcon Shout-Outs
 - 2. Weekly Prizes
- c. Falcon Way
 - i. IB learner Profile Characteristics guide our progress: using 4 out of the 10 this year
 - 1. Knowledgeable, Risk-takers, Balanced, Principled, and Thinkers

F. STUDENTS

- a. School Beautification Event was a success!
 - i. 10-15 full bags of garbage at 30 lbs each.
- b. Activities

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| | | <ul style="list-style-type: none"> i. Prom - April 14, 2024 ii. Flag Football Falcon Olympics - April 15 - 19, 2024 iii. FANTASTICS - April 26, 2024 iv. Spring Activities and Club Showcase - May 16, 2024 from 3:30 - 7:00 PM <ul style="list-style-type: none"> c. Athletics <ul style="list-style-type: none"> i. Spring Sports have started with pre-season games. <ul style="list-style-type: none"> 1. Boys Volleyball, Track & Field, Swimming, Boy's Golf, Baseball, and Softball |
| | 8. Community School Grant | A. School Community Grant - Notification from state by June 2024 |
| Chairman | 9. Closure, reflection Good of Order | Round of Applause for our Vice Chairs! |
| | 10. Adjourn | Meeting adjourned at 5:15 PM. Next meeting on Monday, May 6, 2024 at 4:15 PM. |